



M E M O R A N D U M

**To:** Janeen Ditttrick , Cluster Manager  
Watsonville Workforce Service Site 0690

**Date:** April 7, 2009

**File No.:** 74:5040:LR

**From:** Ernesto Magaña  
Employment Development Department

**Subject:** **MONITOR ADVOCATE OFFICE ON-SITE ANNUAL REVIEW  
PROGRAM YEAR 2008-2009  
WATSONVILLE WORKFORCE SERVICE SITE  
FINAL MONITORING REPORT**

This Final Monitoring Report summarizes the results of the California Monitor Advocate Office (MAO) Migrant and Seasonal Farmworkers (MSFWs) on-site annual review of the Watsonville Workforce Service (WS) site. Ms. Lucy Ruelas, Associate Monitor Advocates, conducted this annual review on February 17-18, 2009. We focused our annual on-site review on the full range of employment services, benefits, and protections, including the full range of job and training referral services, counseling, and testing provided to MSFWs.

The MAO conducted this annual on-site review under the authority of all related Federal Regulation, including Title 20 of the Code of Federal Regulation (CFR), Chapter V, Parts 651, 653, and 658, applicable State laws, and Employment Development Department (EDD) JS policies and procedures. Specifically, Title 20 CFR, Part 653.108, requires the MAO to perform ongoing reviews of services provided by the EDD to MSFWs.

We collected information for this report by examining the Watsonville WS site provision of services, job information sharing, job application taking process, outreach program operation, data collection, agricultural clearance order activity, and JS complaint system. Additionally, we interviewed Watsonville WS site management and staff.

The MAO Draft Report dated March 11, 2009, included the following observations, citations and recommendations:

**Observation 1:**

During the pre-site review analysis, we noted that the Watsonville WS site did not meet the Job Development Contact equity indicator in the July 2008 through January 2009 Indicators of Compliance Reports. The Job Service Policy and Procedures Manual defines agricultural workers as a special client group. EDD policy is that Job Development Contacts be made for clients in special programs or groups. This observation was discussed with Denise Ceballos, Watsonville WS site Manager, during the on-site review.

**Citation:**

20 CFR 653.101

**Recommendation**

The MAO recommends that an effort be made to increase the number of Job Development Contacts made to employers on behalf of MSFWs in order to meet the required equity level.

**Observation 2:**

During the pre-site review analysis, we noted that the Watsonville WS site spent approximately 638 hours in outreach activities between the months of July 2008 through January 2009. The Agricultural Services Plan allocates .75 PY to the Watsonville WS site. Denise Ceballos, confirmed that 1,291 hours were allocated for outreach activity for PY 2008/09. During the on-site review, Denise explained that the previous Watsonville WS site outreach worker retired in December 2008 and that the outreach worker assigned to the Salinas WS site provided outreach services in Watsonville in the interim of hiring a new outreach worker for Watsonville. The new outreach worker for Watsonville WS site started on January 13, 2009.

**Citation:**

20 CFR 653.107

**Recommendation**

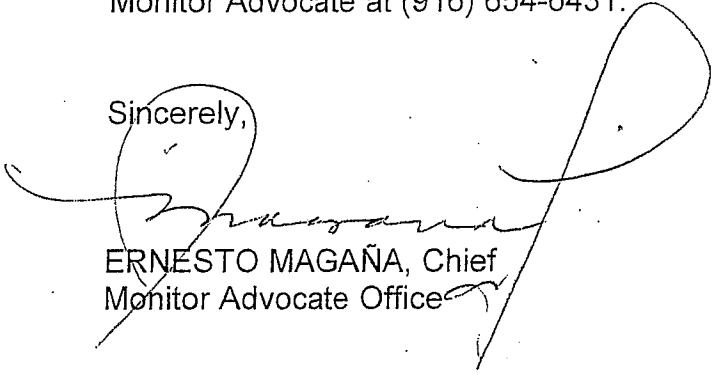
The MAO acknowledges the change in staff and necessary transition period. We recommend that management ensures that the balance of 653 allocated hours be used by the end of this program year.

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We provided you up to 14 days in which to respond to the Draft Report. Because we did not receive a response by March 25, 2009, we hereby release this as the final report.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions, please contact Ms. Lucy Ruelas, Associate Monitor Advocate at (916) 654-6431.

Sincerely,



ERNESTO MAGAÑA, Chief  
Monitor Advocate Office

cc: Denise Ceballos, Watsonville WS site Manager  
Rick Deraiche, Employment Development Administrator  
Diane Ferrari, Division Chief